



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**GOVERNMENT RANI DURGAWATI COLLEGE,
WADRAFNAGAR**

GOVT. RANI DURGAWATI COLLEGE, WADRAFNAGAR, DIST.- BALRAMPUR-
RAMANUJGANJ(C.G.)

497225

www.govtcollegewadrafnagar.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. Rani Durgawati College Wadraf Nagar was established on 1989 by Government of Madhya Pradesh and run by the Department of Higher Education. This College is well known for its signature study and discipline. The college is located in small city Wadraf Nagar. Wadraf Nagar is one of the administrative blocks of Balrampur district, Chhattisgarh, India. It is very close to the borders of Jharkhand, Uttar Pradesh and Madhya Pradesh Nearest town is Ramanujganj (60km) East. In the year 2000, Chhattisgarh State was separated from the Madhya Pradesh in India by Madhya Pradesh Reorganization Act 2000. At the time of its establishment, the college was affiliated to Guru Ghasidas University, Bilaspur under Sarguja District, Bilaspur Division under the Government of Madhya Pradesh, with six subjects in the Faculty of Arts, but after the division in 2008, the affiliation of the college was Sarguja University, Surguja, Ambikapur. (Currently changed name – Sant Gahira Guru University, Surguja, Ambikapur). In 2008 our college name has been changed according to order of govt. of Chhattisgarh and the new name of our college is Govt. Rani Durgawati College Wadraf Nagar. Since 2012, the Faculty of Science was established for admission respectively. This college is the highest student number of all the colleges under Balrampur district. Every year, 2 to 3 thousand students (Regular + Private) from this college attend the examination. It is situated Balrampur district of Chhattisgarh state. The institution offers Under Graduate Degree Courses in Science and Arts streams. It is affiliated to Sant Gahira Guru University, Ambikapur (C.G.). The college is spread over an area of 11684 sq.m. This building covers a total area of 2619.68 sq. m. The college has dedicated and efficient staff along with necessary facilities for student's learning and training to make them confident and well prepared for the modern career opportunities. The co-curricular and sports activities are organized to stimulate the creativity and to maintain physical fitness of the students. The units of NSS and Youth Red Cross Society are also functioning in the college. Career counseling and free coaching classes for recruitment in services have also been organized regularly.

Vision

VISION

To make all round development of the students by providing them quality and moral value based education by which they are capable to face all the challenges and obstacles so that they may be useful member of society.

Mission

MISSION

- To provide opportunity of quality and value based education to the students.
- To encourage and to incubate innovation and development ideas with the help of state of the art educational technology.
- To impart skill training to the students as well as promote the spirit of entrepreneurship and self-education.
- Work to inculcate high moral and ethical values amongst the students to make them responsible citizens and good human beings.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

1. The only college with undergraduate course in this area.
2. Transparent admission process.
3. Facilities for students like potable drinking water cooler, RO , separate toilet facilities for the girls and boys students, playground for Kho-Kho, Basketball, Volleyball and Badminton.
4. Active NSS unit and Red Cross unit involved in extension activities.
5. The admission fees of students belonging to reserved category are reimbursed
6. Well-disciplined students.
7. Peaceful and conducive environment for academic activities.
8. Catering to higher education needs of rural and tribal area students of mostly ST, SC and OBC communities.
9. Consistently growing student's strength and encouragement is given to the male and female students of economically backward.
10. Spacious ventilated classrooms and labs.
11. All rooms are equipped with CCTV cameras.
12. Student friendly environment like security, no ragging issues, common room facility, coordinated college administration.
13. Help desk, Complaint and Suggestion box available for students.

Institutional Weakness

Institutional Weakness

1. Limitations with reference to science laboratories, classrooms for lecture, Auditorium, Hostel, Faculty quarters and well established playground.
2. Alumni contribution not as per expectation.
3. Lack of funds to enhance teaching learning, skill development, ICT enables Library facility.
4. Transport facility for students. (approx. 3KM. from bus stand)
5. Non-availability of computer facility to all the students.
6. Heavy work load on faculty member due to lack of staff.
7. The maximum number of the students is from rural areas and it is difficult to improve their English communicative skills.

Institutional Opportunity

Institutional Opportunity

1. Acquisition of more computers to improve the student's computer ratio.
2. Opportunity to start PG courses in all streams as per growing demand.
3. To launch skill development program and personality development program.

4. Scope to strengthen cultural and sport's talent.
5. Rural and tribal communities have better opportunities for higher education in this area.
6. Possibility to start more vocational and job oriented courses.
7. Opportunity to organize National conference, seminar and workshops in collaboration with Government agencies and NGOs.
8. More emphasis on Solar energy and increase the use of LED electrical appliances.
9. Opportunity to increase interaction with banking and social welfare program.

Institutional Challenge

Institutional Challenge

1. To motivate student for higher studies and advance career opportunities.
2. Updating laboratories with advance technology process.
3. Students are not inclined towards progression to higher education owing to poor background.
4. Improving English language and communication skills among the students.
5. To help students of rural and backward areas to become self reliant by providing financial assistance and benefits of government welfare scheme.
6. Utilization and management of the available resources efficiently to achieve the objectives.
7. The institution needs strategy to raise fund through vocational Self Finance courses.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college believes in releasing curricular aspect by refining program specific outcome, course outcome to bring out desired competencies expected. Our college is affiliated to SantGahira Guru University Sarguja, Ambikapur, So we follow the curricular design by it. At present college offer under graduate course in 11 subjects. Teacher maintained academic diary. To ensure that university curriculum is followed by best of spirit college academic calendar is prepared with the active group of teacher. Each department prepare departmental course plan and allocation of class. All regular class are taken by faculty timely. Apart from regular classes tutorial, extra classes are held to complete syllabus in time and for providing inaccessible material like – Notes and Other document related to subject. Feedback is obtained from students, teachers, parents, alumni, employer and that feedback is analyzed by college committee All type of books available in library where students can borrow the books. The college takes up number of extracurricular activity event every year like – Tree plantation, cleanliness under Swachh Bharat Abhiyan.

Teaching-learning and Evaluation

The admission process is transparent well administrated complying with the reservation policy of the C.G. Higher Education. The average percentage of seats field against reserved seat for categories like SC, ST, OBC students. Majorities of students belonging to the poor financial and rural background. The learners level of the students are analyzed at various level right from the time of admission. Teacher meticulously plan their lecture

schedule and often engage extra lectures for problem solving and discussion on difficult topic. The close interaction between students and teachers makes the process of identifying the slow and advance learner easy. Students are encouraged to think critically and be innovative and creative in tackling assignments, projects and other tasks assigned to them. Teacher also employ ICT orientation for improving quality of teaching. The teaching learning process is mostly student centric which involves participative, experiential and innovative methods. We have well qualified faculty who continuously strive for innovation and professional development. The institution has an effective mechanism for redressal of grievances. The college has an internal examination committee with organizes the internal unit test, half yearly examination. Continuous Comprehensive Evaluation is done periodically and with transparency. The institute monitors and ensures the achievement of Program Outcomes, Program Specific Outcomes and Course Outcomes.

Research, Innovations and Extension

At present time only three faculty, among three one member has been awarded Ph.D, however there is no research center available in college and also due to inadequate infrastructure faculty of college are not carry out research work and as research guide in college however the faculty member are highly motivated for participating in seminar , workshop , faculty induction program organize by UGC. College carried out most of the activities through the active unit NSS and RED Cross Society students extensively participated in those activities like – cleanliness under Swachh Bhart Mission , AIDS Awareness, health check-up camp and social Awareness camps organized by NSS in nearby localities (Village-Koluha, Blok- Wadrafnagar)to address local issues.

Infrastructure and Learning Resources

The college is located in village wadrafnagar. The college is spread over an area of 11684 sq.m. The institute has a well-organized, magnificent building symbolizing grandeur of the institute. This building covers a total area of 2619.68 sq. m. There are 11 classroom and 05 laboratories(Zoology, Botany, Chemistry, Physics and geography). The other amenities comprise of Central library, playground (proposed), Girls' Common Room, Cycle Stand, N.S.S. Room and Student Activity Room. Our college has separate toilets for girls and boys. Our college has partially Wi-Fi thorough jio fi . Keeping in mind the safety, CCTV cameras have been installed in our college which monitors 24 x 7. College library has more than more than nine thousand books valuable collection of books, subscription of magazines and newspapers; it is partially automated with KOHA software. Students in our college are encouraged to use e-resources more and more so that students can innovate in learning skills and further strengthen their knowledge and skills.

Student Support and Progression

The college has a well defined and independent system for students and mentoring. The system work in close association with all the stakeholder to ensure all round development of the students. The activities of various committee like career counseling, Anti Ragging, Sexual Harassment and Student Council cell give opportunity for personal enhancement to the students. The state government provide financial assistance to the students belonging to ST/SC/OBC category receive scholarship. Our college provides Prakash Scholarship for B.Sc. faculty topper students. This scholarship provides by Dr. Vinay Kant Mishra (former Assistant Professor-Botany). Books are issued during the academic session from Book Bank Yojana. Faculty members provide counseling to students for preparation of competitive exams like bank, civil services etc. College faculty

provides free Coaching for Competitive Examination. The college has a sport committee and cultural committee to facilitate effective student's participation. The college provides sports kit and uniform. These initiative are now showing there effect by graduate increase in outgoing students which are progressing towards higher education(M.A./M.Sc.) as well as other applied field of study (B.ed). The college NSS team regularly visit the surrounding place and village generations awareness among people on various social, rural and ethical issue. The alumni association has assisted in the infrastructure development and other fields.

Governance, Leadership and Management

Governance, Leadership and Management play crucial role in providing fillip to the growth of institution. At college level the principal plays the role of a leader and acts as a catalyst in governance and management system. With well defined vision and realizable mission, he plays a seminal role in decentralization different activities and achieving results in set time frame work. This college is a govt college runs by the Higher Educational Department, Govt of CG rules and regulation framed by the Department of Higher Education are applicable for the governance of this institution. In the academic session 2019-20, thirty committees are discharging various types of work aimed at the development and proper functioning of the college. Admission committee controls the process of online admission in the beginning of the session. Rules and regulations framed pertaining to admission by Higher Education. Department are followed and the process is completed as per time schedule. Teaching –learning process, practical in science subjects, sports, purchase and distribution of books, scholarship, career guidance, annual function, cultural meets and exam, related issued are handed by different committees in consultation with the Principal. Through recruitment is done at the higher education department level, the principal plays stellar role in performance appraisal, professional development, program implementation and feedback analysis. In budget preparation and utilization of financial resources, procedures have been set in a transparent manner.

Institutional Values and Best Practices

The institute care too much about gender equity and environment issues. To address the concern against sexual harassment there is committee in college. There is also anti ragging committee to look after various gender related issues. The college has set a separate code of conduct for teachers and students, which is displayed on the college website. College students also do community service inside and outside the college which helps in developing the college. The college are not only believing in developing the values but also in providing solution to meet new requirement and also maximizing its educational objectives. The college support two best practices – Ecofriendly Environment and Preparation of Competitive Exam. Environmental protection is duty of every citizen, among them one of which to create eco-friendly environment. The sapling plantation program is conducted by college in second week of July. In this, sapling are planted by college teachers and students. Plastic is completely ban in the college which plays an important role in making the college green campus. Along with plantation program plant protection is also done in college for which college management students are extensively co-operates. Our college aim not to only prepared for examination for degree course but also encourage to takes part in state and national level sports and different competitive exams like – IAS, PCS, SSC, Bank, Railways, CG vyapam etc. For strengthen the quality of education college has started extra competitive class for all students which is free from fee. For motivating them Prakash Scholarship has been started by professor of our college. The priority of college is providing high quality education aimed to enhancing the knowledge, ethics, values and skill.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT RANI DURGAWATI COLLEGE, WADRAFNAGAR
Address	Govt. Rani Durgawati College, Wadrafnagar, Dist.- Balrampur-Ramanujganj(C.G.)
City	WADRAFNAGAR
State	Chhattisgarh
Pin	497225
Website	www.govtcollegewadrafnagar.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sudhir Kumar Singh	09451-589329	8435713808	-	ranidurgawati001@gmail.com
IQAC / CIQA coordinator	Suresh Kumar Patel	09753-819728	9755852913	-	sureshkumarpatel972@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	11-07-1989

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Sant Gahira Guru Vishwavidyalaya Sarguja	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt. Rani Durgawati College, Wadrafnagar, Dist.- Balrampur- Ramanujganj(C.G.)	Tribal	2.88	2619.68

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Hindi Literature	36	HIGHER SECONDARY	Hindi	900	361
UG	BA,English Literature	36	HIGHER SECONDARY	English,Hindi	900	3
UG	BA,Economics	36	HIGHER SECONDARY	English,Hindi	900	171
UG	BA,Political Science	36	HIGHER SECONDARY	English,Hindi	900	546
UG	BA,Geography	36	HIGHER SECONDARY	English,Hindi	900	499
UG	BA,Sociology	36	HIGHER SECONDARY	English,Hindi	900	309
UG	BSc,Zoology	36	HIGHER SECONDARY	English,Hindi	450	365
UG	BSc,Botany	36	HIGHER SECONDARY	English,Hindi	450	365
UG	BSc,Chemistry	36	HIGHER SECONDARY	English,Hindi	750	390
UG	BSc,Physics	36	HIGHER SECONDARY	English,Hindi	300	25
UG	BSc,Mathematics	36	HIGHER SECONDARY	English,Hindi	300	25

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				11			
Recruited	0	0	0	0	0	0	0	0	3	0	0	3
Yet to Recruit	0				0				8			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	6	1	0	7
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	3	0	0	3
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	0	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	4	1	0	5

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	458	0	0	0	458
	Female	576	0	0	0	576
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	29	41	21	22
	Female	55	22	17	17
	Others	0	0	0	0
ST	Male	143	137	149	122
	Female	195	229	162	156
	Others	0	0	0	0
OBC	Male	179	186	147	153
	Female	217	170	164	162
	Others	0	0	0	0
General	Male	53	13	17	18
	Female	102	11	26	14
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		973	809	703	664

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
57	57	57	57	57

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	11	11

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1034	973	809	703	664

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
319	319	319	319	319

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
223	272	133	119	95

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	3	04	05

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
9	9	9	9	9

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 14

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
13.20	13.41	05.46	09.60	93.46

4.3

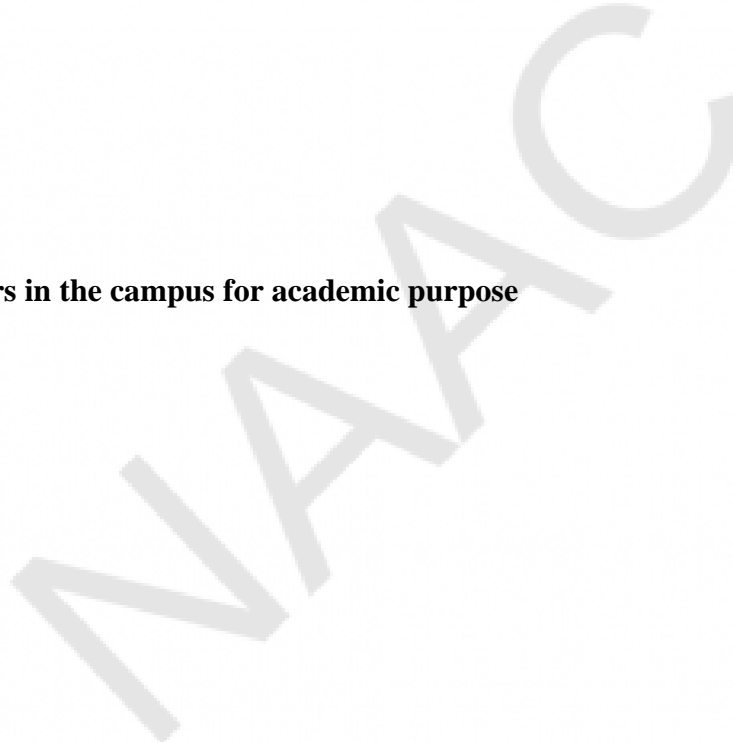
Number of Computers

Response: 15

4.4

Total number of computers in the campus for academic purpose

Response: 8



4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Government Rani Durgawati College Wadrafnagar is affiliated to Sant Gahira Guru University, Sarguja, Ambikapur. The institution follows the syllabus framed and approved by the university. To ensure that the university curriculum is followed in best of spirit. The college academic calendar is prepared with the help of active involvement of teacher groups. Teaching plan is regularly monitored by principal of institution. Top most priority is given to complete syllabus in time. The day to day teaching learning process is driven by tutorials, guest lecturers and video class as and when needed apart from regular lectures. All classes are taken timely by teachers according to the time table. Through college the effective advancement plan and internal evaluation program targets its effective implementation. In addition, the student of traditional assessment pattern also undertakes individual and collective assignments and oral presentation tasks as individual, co-operative and presentation skill have given. As per the guidelines given by principal, the course content module has also been prepared and downloaded by the professors and the entire faculty, where the available material seemed inadequate. To further strengthen the quality of education by principles, vigilant inspection is done during class time, in which the attendance of students as well daily diary and monthly diary is also checked. In addition to the principal also interact with students regularly. Extra classes are conducted by Assistant Professor, if syllabus is not covered in the prescribed time limit. Extra classes are also taken by teacher for slow learner. The IQAC committee monitors and evaluates teaching learning process through academic audit. All the checked answer books of internal exams are shown to students and were preserved and documented.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

A tentative calendar for prepared following calendar by university. The college teacher also prepares the teaching plan by proper distribution of syllabus according to academic calendar. The number of evaluation to be issued is mentioned in the calendar provided by the guidelines and time provide by the college. Along with internal assessment co-curriculum and extra-curriculum are also mentioned in college calendar. Keeping in mind the academic calendar by the committee constituted by the college from the beginning of the session in our college Work is handled. Accordingly, the academic calendar contains information about starting the examination schedule internal examination. Internal examination committee is constituted in the college, whose activities are related to internal evolution from time to time under the direction of the current in charge Mr. Suresh Kumar Patel (Assistant Professor Zoology). In our college, teacher of each subject take unit test on subject wise unit completion, in which regular and guest faculty teachers of the college take unit tests of their own subjects. Due to which the quality of education of the students improves and their level of education increases. According to the academic calendar released by the university,

regular classes, Student Union activity, Nss and other activity, unit test , half yearly examination , Annual sports competition, Cultural activity , Practical and Main examination etc. these activities are performed by our college, time to time.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Government Rani Durgawati College Wadrafnagar , strongly believes in professional ethics gender, human values, environment and crosscutting issues relevant to sustainable development to ensure the overall development of students. Environmental awareness is a compulsory subject for the first year students of B.A. and B.Sc. of the college. The current issue of environmental awareness has been addressed by the college on continuous development in the curriculum. This is a very important issue.

A 10-12 day camp is also organized by the colleges NSS to make them aware of the environment and various types of problems in rural areas. College students are taken on a journey through the department of geography to make them aware of the various areas around / they see and learn practical aspects from their study tour and field trip.

However no such program that include gender equity, sustainable development, environmental issues, professor ethics and their value courses are available in our college. The curriculum designed according to the Sant Gahira Guru University Ambikapur for core courses include some of the aspects . In addition to that course structure of all streams has Environmental studies in the first year of UG level (B.A. and B.Sc.) as compulsory paper. Along with that a number of intra-college activities are arranged involving the students under NSS to address such issues.

MAJOR ACTIVITIES ORGANIZED BY NSS ADDRESSING CROSS CUTTING ISSUES 2019-20

YEAR	ISSUES	ACTIVITIES ORGANISED PAR
2019	HUMAN VALUES	SOLID WASTE MANAGEMENT BY COM UN
		TO ENHANCE VOTING SVEEP PLAN UN
	ENVIROMENT AND SUSTAINBILITY	GARDENNING EVENT UNDER SWACHH
		ANNUAL PLANTATION PROGRAM AT COLLEC
		BAN ON THE USE OF AIR HORNS IN
		SUMMER INTERNSHIP PROGRAM SWACHH
	CREATION OF A GREEN BELT IN THE CAM DEVELOPING A BOTANICAL GARDEN ARE AL TAKE IN THE DI	
GENDER EQUITY	MAHILA SHASHAKTIKARAN PROGRAM AT	

N
A
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C

S.No.	Name of Program	Name of the Course	Gender	Environment and Sustainability
1	All UG Programmes (B.A., B.SC.)	Environmental Studies		Ecosystem , Environmental Sustainability, Environment Pollution, Global warming biodiversity
2	B.A. -I	Political Science	All aspect of human rights, Fundamental duties, Gender equality, Human Rights, Child Rights.	-
3.	B.A. – II	Political Science	Human Rights	-
4.	B.A. – I	Sociology	Discrimination against- women,	-
5.	B.Sc.(Bio) – III	Zoology	-	Ecology , Environmental

NAAC

Our college organized special awareness program such as

Human Rights:-

1. Anti-Ragging committee.
2. Voter awareness.

Environment:-

1. Tree plantation as every year and Swachh campus mission on every Saturday.
2. Red Cross Society activities like a health checkup.

Sustainability:-

1. Water harvesting work in our college.

Professional ethics and moral values

1. Constitutional Day , National Youth Day, Hindi Diwas, National Science Day, World AIDS Day etc. are organized every year by college .
2. Sara Swati Pooja on Basant Panchami..

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.05

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	0	0

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest

completed academic year

Response: 4.45

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 46

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: E. None of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: E. Feedback not collected

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 82.29

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
470	449	415	451	478

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
550	550	550	550	550

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
319	319	319	319	319

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The students, admitted in our college are coming from various economic sections and community of society. Most of the students are from backward categories example – ST/SC/OBC. At the start of the session few introductory cum counseling classes are held by the concerned subject teacher to make the students aware of the demand of the subject.

After admission college adopts a process to identify slow and advance learners among students. The faculty conduct test, introduced of the syllabus and the change of study pattern and identify and respond to special educational learning needs. Discuss about the short coming of individual students. Advanced learners and slow learners are identified on as per there response in the classroom as well as performance in the unit test, oral presentation and half yearly examination.

Following activities are done by teachers for students: -

1. Slow Learners: -

- The slow learners are helped by motivating them with additional some personal interest by the teacher.
- Extra study material is provided to improve basic understanding of the subject.
- Individuals counseling.
- Extra classes organize.
- Extra attention is provided to such students.
- Skill development program are organizing for such students.

1. Advanced Learners: -

- Guiding for career planning.
- The advanced learners encouraging participating in various symposiums like – quiz, poster presentation, inter-institution competition etc.
- Advance learner's students are motivated to prepare notes from advanced reference books.
- Extra study material is provided to advance learners to improve their performance of exam.

Beside these all the students are welcomed to ask their queries and doubt in free time.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

File Description	Document
2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)	
Response: 344.67	
Any additional information	View Document

2.3 Teaching- Learning Process

<p>2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences</p> <p>Response:</p> <p>The learning is made more students centric by use of both language (Hindi and English) during teaching as the students are more from Hindi medium background. In the beginning of session, the students are strictly directed to attend the classes the lectures in classes are followed by interaction with the students. The interaction helps the teacher to analyze their potential and also to plan further teaching schedules. Individual learning are empowered by preparation of notes through book and internet. The college teacher motivated the student to participate in various extracurricular activities. The use of modern multimedia teaching aids like- projector, internet, chart, demonstration etc.</p> <p>The following activities are conducted by institution to make teaching - learning process more students centric:-</p> <p>Experiential learning method –</p> <p>In this method students try to seek reality through personal and collective experiences for which personal involvement is indispensable. Students are encouraged to share their perceived and real experiences related to that topic during classroom teaching.</p> <ul style="list-style-type: none"> • The experimental learning and demonstrative method in mainly followed in science subjects and geography. • First year students of all the streams undertake projects in environmental studies. • B.A. – Final year students they studied geography as a main subject, undertake field work. <p>Participatory learning method –The participatory learning method adopted by the faculty or through the group discussion, field work, written test and student presentation. Group discussion involves exchanges of ideas among students.</p> <p>All science departments organize student activities to promote the spirit of teamwork. Participation is</p>
--

either individual or collective, for example the Geography department takes the students to the for survey of natural sites wherein students experience the proceedings directly. Students' participation is also visible in handmade posters and charts. Group Discussions, quizzes and role play are also practiced.

Problem Solving Methodologies – Sometimes when students face problems in understanding the intricacies of a topic, such issues are resolved by the concerned teachers by helping the students understand the topic in simple and uncomplicated language, quoting various examples. Topic related problems are solved with the help of reference books, websites, notes and group discussions. Quizzes are conducted by subject teacher.

File Description	Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

ICT is used to teach students in our college. Information and communication technology (ICT) enabled teaching methodologies and advanced technology are being followed by the faculty members in classrooms. Projectors are mainly use for ICT and Google meet and Zoom apps are use for online virtual classes and also to smart classes are available for creating effective teaching learning program in our college. Teachers create an effective learning environment through power point presentation from students and online classes are also taken from ICT room. A lot of tasks are done by teachers like giving online video lecturesand upload in appropriate platforms for students to use as extra learning and resources. providing notes to student's online, taking online tests etc.

Teachers of almost every subject take presentation in their respective subject from students in which most of the students use ICT. The online learning environments are designed to train students in open problem solving activity.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 345:1

2.3.3.1 Number of mentors

Response: 03

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 40	
File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 60.33

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	3	3	3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 2.67

2.4.3.1 Total experience of full-time teachers

Response: 8

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

In order to ensure transparency in internal assessment the system of internal assessment is communicated with the students well in time. The principal holds meeting of the faculties and direct them to ensure effective implementation of the evaluation process. The college has transparent and robust evaluation process in terms of frequency and variety continuous evaluation is made through group discussion, unit test, half-yearly exam, field work and class presentation. Unit test are conducted regularly as per the schedule given in academic calendar. Internal assessment mark submitted by the teachers are analyzed by the internal exam in-charge.

Some important points of the mechanism of internal assessment of the students is :-

- Syllabus for internal assessment well in the advance.
- The schedules of internal assessment is displayed on the notice board and college website in advance and communicated to students and faculty in the beginning of the college through institute academic calendar.
- Unit test are conducted by all teachers at the end of the each unit of syllabus. The teachers make sure that pattern of questions is varying for different units.
- Display all unit test mark within a week after end of unit test.
- Students are free to interact with the teacher to resolve grievances if any regarding the assessment
- The subject teacher briefs the students in the classroom about their attendance and performance in the internal examination.
- Staff meeting are conducted periodically to review the evaluation process.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

According to the academic calendar released by the university every year, the internal examination is conducted in the college in month of December. This exam is very helpful for the students for the upcoming annual examination.

The mechanism for redressal and grievances with reference to evaluation process both at the college and university level are as follows: -

1. At college level – 1.1 At the college level an examination committee, comprising of senior teachers as convener and other teaching and nonteaching staff members are constituted to handle the issues regarding evaluation process.

1.2 The college follow strictly the guidelines and rules issued by the affiliating university while conducting annual examination. Time table for which is prepared well in advance and communication to the students earlier.

1.3 The inclusion of CCTV cameras continuous monitoring of activities of examination section and spot evaluation process.

1.4 Regular Monitoring by principal or exam superintendent and other faculty members.

1.5 If any student scoreless marks and want to improve in that subject, he/she can appear fo the improvement examination.

1. The student have the freedom to use the suggestion in box to put in the note of dissatisfaction with the internal examination mechanism.

2. At University level-

2.1 The queries related to result, correction in mark sheet, other certificate issued by university exams are handled

2.2 University provides the photocopy of the answer sheets to students regarding any grievances with reference to evaluation. Student can apply for reevaluation, if he/she feels that evaluation is not correct.

2.3 University level committee shall process grievances submitted by the students within a stipulated period.

2.4 With held results cases due to mistake in attendance are taken on first preference to help the students.

File Description	Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The academic plan of an institution increasingly includes the learning outcome that apply across the

programs of study. These outcomes provide an academic vision for the institution. After getting the admission the student need aware of courses prescribed for degree. By oral instruction and other information notice on college board. Course Outcomes are to be obtained by all the students at the end of the formal course. The course outcomes for different courses under different programs have been uploaded on the collegewebsite. The subject teachers communicated the students about the course outcomes and program outcome in the beginning of the session course outcomes are mentioned in the printed syllabus. The objective and importance of program outcomes and course outcomes are communicated to the teachers and student in the formal way of the discussion in classroom.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Our institution is affiliated to Sant Gahira Guru Vishwavidlaya, Sarguja, Ambikapur. We offered under graduate program and course under the faculty of Arts and Science. The program outcome, program specific outcome and course outcome are evaluated by the institution and the same are the communicated to the student in the formal ways of the discussion in the classroom and college notice board.

Program Outcome (Pos) Contain: -

Creating and developing among student's skill/ability and capacity for:-

1. Students develop their communication skills.
2. The student understood the fundamental of science education.
3. The student knowledge all basic sciences is enriched.
4. Awareness and sensitivity of the Environment.
5. Social awareness and interaction.

Program Specific Outcome (Psos) and Course Outcome (Cos) include producing among students:

1. Knowledge and skill of the subject.
2. Awareness and sensitivity to local and national related to socio-political issue, Gender and Environment.

Evaluation and the level of attainment:-

1. Knowledge and skill that students acquire in their subject and also there Capacity for critical thinking, are evaluated through continuous internal evaluation.
2. Evaluation is a continuous process and there is well defined mechanism for it. Unit test, half yearly

test, and pre final tests are held regularly in the college before students appear in the annual examination held by the university.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 70.73

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
173	186	109	92	46

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
223	272	133	119	95

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.44

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	02	02	02

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 3**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	0	1

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Government Rani Durgawati College Wadrafnagar organizes and participates in various extension activity with dual object of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. College students also participate extensively in all these activities. It is often seen that extension activities are very important issue for any educational institution. College has played very important role in neighborhood community aware of social issues. With volunteers and other students spreading awareness about cleanliness, With this he has done very tremendous work in making ODF(Open Defection Free) in the village. Extension activities that are being carried out during last five year. These activities which are carried out by the college under the guidance of NSS and others is mentioned as follows:-

1. Shramadan as Cleanliness Drive (Swachchh Bharat Abhiyan)
2. Blood Donation Camps.
3. Tree Sapling.
4. Water and Tree Conservation Program.
5. Health Check up Camp under NSS Camp.
6. Rallies on various social issues like Women's empowerment, illiteracy, Gender equality etc.
7. Celebration of independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day, NSS day, Armed Forces day etc.
8. Anniversaries of great personalities.
9. Road safety Abhiyan.
10. Cashless activities under digital India.
11. Special Camp (for one week) in appropriate place decides by the institution.

Except above 7 day NSS camp is organized in rural area by NSS unit through which villagers are made aware of cleanliness, drive plantation, water conservation, sharm daan , environmental awareness, woman empowerment etc. by NSS volunteers.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 1

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 0

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 0

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Rani Durgawati College established in the year 1989 . The college is located in a tribal area block wadrafnagar of district – balrampur (C.G.). The college campus is spread over an area of 11684 sq.m. This building covers a total area of 2619.68 sq.m. It is a double storied planned structure building. There are 11 teaching classrooms and 05 laboratories (Zoology, Botany, Chemistry, Physics, Geography). The other conveniences represent of Central library, playground, Girls’ Common Room, Cycle Stand, N.S.S. Room , Red Cross Room Computer Lab, Smart Classroom and Seminar Hall etc. The college is conducting two under graduate program. The college have large number of students in district Balrampur(C.G.) The Government Rani Durgawati College Wadrafnagar accommodated 1034 students in UG program session year 2019-20.

PHYSICAL FACILITY OF GOVT RANI DURGAWATI COLLEGE WADRAFNAGAR AS PER PWD LAYOUT PLAN ARE AS FOLLOWS:

S.N	ROOMS	NUMBER/SIZE	REMARK
1.	College Land area	11684 sq.m.	
2.	College building area	2619.68 sq.m.	
3.	Principal chamber	1	
4.	Office	1	
5.	Classrooms	5+4+2	
6.	ICT classrooms	2	E-classroom
7.	Laboratories	5	
8.	Computer Lab	1	
9.	Girls common room	1	
10.	Toilets	2+2+1	
11.	Library with reading room	1+1	
12.	Yoga and Indoor Sports room	1	
13.	Store room	1	

14.	NSS Room	1		
15.	YRC ROOM	1		
16.	Staff Room	1		
17.	Seminar Hall	1		

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college encourage students to participate in various cultural activities like singing, dance, rangoli, mehndi, salad decoration, hair decoration, drama, skit debates, cooking competition. This activity conducts according to Academic calendar and Republic day. This occasion on student participate cultural activities and display their extra activities. In cultural activities and extra activities participates students develop self-confidence and aware of your obligation. The college have yoga room with indoor sport (table tennis) room. Time to time invite yoga teacher by in charge of sports officer/NSS in-charge for yoga classes. In our college every year in the month of December, sports competition are organized at the college level according to the academic calendar, which various types of sports are organized in the college. The college organizes indoor and outdoor games for which different playgrounds or courts are built. In our college, indoor games are held in carom, chess, table tennis, badminton and outdoor games are held in volleyball, kho-kho, kabaddi, chair race, running, basketball etc . Indoor games like carom, chess, table tennis, badminton etc are conducted in sports room/Court, while the athletics are conducted on open ground available on front side. Our college has no gymnasium.

Fully developed sports ground and auditorium is presently unavailable for the college.

File Description	Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 14.29

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 2

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 15.41

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	72.0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

ILMS SOFTWARE DETAILS:- KOHA (AN (ILS))

KOHA VERSION – 19.11.07.000

NATURE OF AUTOMATION – PARTIALLY

YEAR OF AUTOMATION - 2020

Majority of our students are from rural and low economic background thus the college library plays a central role in providing books for learning. The library is a heart of any institutions , the library play important role for developing information sources of well-being all faculty and departments. The library committee consist of the principal is a chairperson , librarian is a convener and faculty of the college is

member in this committee. Library orientation program organized for new fresher student this orientation program helps students to easy accessing the books on the Almira, Online E-Resources and Library Rules and Regulations. Library Committee helps in smooth function of library services. The library have a reading room with 20 seating capacity. Library is partially automated with KOHA (Library Management Software). The college library has a good and rich collection of books. The college library has various subjects books more than ten thousand's and the library has various type collection like Newspapers , Magazines , Competitive Examination Books, Reference Books, Previous year question papers and E-Resources. The library has special collection of books(Book Bank Scheme) for SC/ST/BPL students. The records of issued and returned books are manually maintained in issuing register. A time table was designed to facilitate smooth issuing of books for every class in a week.

File Description	Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.74

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.23	3.99	0.68	2.08	1.73

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0

4.2.4.1 Number of teachers and students using library per day over last one year

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has IT facilities to get better the teaching and learning process. Therefore our campus is upgraded with all the necessary IT facilities. The college has three laptop and four desktop computers are available with antivirus. 4 LCD projector equipped classes is available to provide effective teaching for the students. Faculty members are using PowerPoint presentations, videos etc in the classrooms to enhance learning. Scanners, printers, Xerox facility is available and faculty members can use this facility for official purpose. Faculty members can access Wi-Fi by Modem in the staff room to gain additional information and download information related to the curriculum and also to enhance their knowledge about their subject. College Office staff uses Jio-Fi modem facility for e-billing, e-payment and Karmik Sampada website for all faculty and staff official online record maintain. College library also access the Jio-Fi modem for library automation software and user information searching. The college campus is under 26 CCTV surveillance to ensure transparency as well as safety to all its members. Students are encouraged to use IT infrastructure in the best possible way to their learning.

Under the scheme of Chhattisgarh Yuva Sanchar Kranti Yojna, tablets and smartphones were distributed to the students of final year of all the UG program.

The details of tablet and smart phones distributed are as follows :-

- 1.2015-16 -
- 2.216-17- Tablets - 116
- 3.2017-18-
- 4.2018-19- Smartphones - 625
- 5.2019-20- Smartphones not distributed because the government stopped the plan itself

File Description	Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 129.25

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Upload any additional Information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college have a established system for maintaining of infrastructure and support facility

Maintain of College Building:

- A Building construction and maintenance Committee has been constituted in the college under the supervision of the Principal to look after the maintenance of buildings and other infrastructure facilities.
- Minor maintenance works are done with funds from the Jan Bhagidari Samiti.
- The college has appointed part time sweeper for maintaining cleanliness and dusting in our college premises including classes, laboratories, library, toilets NSS/YRC room, etc.
- The college has a regular watchman (post was sanctioned) to ensure security of the campus. He is also designated work of gardener during day time under the direction of Eco-Club Committee.
- The established committee timely maintain and repair of infrastructure and equipment's the established committee is work under principal of the college.
- The established committee from in the college determines the quality of maintaining infrastructure and support facilities.
- Our college is government college and infrastructure maintenance related work done by CGPWD.

Maintenance of class rooms:

The classrooms are good condition is classrooms are provided with CCTV camera for security and discipline purpose. Regularly cleaning and dusting of the classrooms is done by cleaning staff of college. The students are motivated to throw refuses in dustbins and keep their classes clean for which we have initiated **Best Class Competition** to inculcate habit of cleanliness in them.

Maintenance of Laboratories:

There are 5 laboratories which are equipped with the basic equipment facilities. The laboratory Equipments are maintained by the lab technician/ lab attendant of the department. The students perform various experiments during practical class time table under the faculty and lab assistant.

Maintenance of IT Facility:

The computers and their accessories are maintained by the supplier during the warranty period. Routine Maintenance is done by the concerning office staff. Time to time inspection of photocopy machine , computers and computer lab by technical staff for certify smooth running IT facility. Internet bills are paid in time to time by office staff as directed by principal.

Maintenance of Sports facility:

The sports activities perform under the in-charge sport officer. The college have a sports room for usefulness indoor games activity and yoga class activity, outdoor games facilities available in the college campus (like – Volleyball , Basketball, Kho-Kho, Kabaddi etc. Indoor and Outdoor games rooms/court/field are maintained by our college peon and other external labor.

Maintenance of Library facility:

The Library is comprised of issuing section and reading room facility. Librarian ensures the maintenance and functioning of library services through support of book lifter and peon. An Advisory Committee suggests measures to improve the functioning of the Library and also allocate funds for the purchase of

books, magazines , news papers and journals. Library facility are open for the student from 10.30 Am to 5.30 Pm. The students can access large number of open access E-Resources through college website.

File Description	Document
Paste link for additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 65.33

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
678	435	533	481	545

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.37

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	3	3

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 2.33

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
78	40	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 11.66

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 26

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 60

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg:

JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	4	2	1	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	4	2	1	0

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-

curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)**Response:**

The college strongly believes in democratic system of conducting various co-curricular and extracurricular activities of the college. The College has an active Student Council. Every year principal constituted student election committee, convener of the committee and along which committee member conduct in student council. The student council was formed for the election/nomination produced. The student council members are involved in all college activities. The students have active representation in the academic body of the institution. Various committee IQAC, RUSA, Anti – Ragging Committee, Student Grievance Redressal Cell, Woman Cell, Anti-sexual harassment cell, ST/SC/OBC Monitoring Committee, College development Committee, NSS Unit, Red Cross ,Sports Committee etc. are involved to include the academic and administration of the college. Many students are also nominated directly by the chairperson of the committee. Thus the student council has a proactive role in the academic, administrative, sports and cultural activities of the college.

File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**Response: 2****5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	0	4	0	0

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

Response:

Yes, Alumni association has been formed in our college and the process of registration of alumni society is going on. Alumni are mostly from poor financial background but they actively participate in the Alumni meetings and give ideas for development of the college. A meeting of alumni is held in our college, in which the development of the college and students is discussed by the committee members. To connect more people Alumni WhatsApp group was created which now has almost participate. Some points of our college Alumni is as follows:-

- Alumni come forward to offer guidance and share their experiences.
- To provided help for free coaching for the competitive exam.
- To give economic assessment to the poor student.
- To help in the improvement of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Government Rani Durgawati college was established in 1989 in remote rural tribal dominated area. The college has achieved many achievements with a golden history of 30 years since its inception. Attracted by the quality educational environment of the college, the students are interested to enter this college, due to which the college has become the highest student college in the district

Vision:

To make all round development of the students by providing them quality and moral value based education by which they are capable to face all the challenges and obstacles so that they may be useful member of society.

Mission:

- To provide opportunity of quality and value based education to the students.
- To encourage and to incubate innovation and development ideas with the help of state of the art educational technology.
- To impart skill training to the students as well as promote the spirit of entrepreneurship and self-education.
- Work to inculcate high moral and ethical values amongst the students to make them responsible citizens and good human beings.

The mission of the institute statement defines the institutes distinctive in terms of addressing the needs of society, institutes value orientation and vision for the future. The vision and mission of the institute are in tune with the objectives of higher education. This college is a govt college runs by the Higher Educational Department, Govt of CG rules and regulation framed by the Department of Higher Education are applicable for the governance of this institution. However, at college level, the principal is the administrative head and with the help of different committees, he ensures that perspective plans are made and implemented keeping into view the basic framework of governance. To facilitate decision making teachers are there in different committees and they actively monitor the functioning of different committees. At regular intervals meeting are held and the guidance of the principal decisions are made and plans are executed proactively. Committee meeting monthly and solve the problems, if any like-SC/ST/OBC, Women, Grievance redressal and other committee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution has a practice of decentralization and participative management. The college provide the better opportunity to all the participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. The Governing Body delegates all the academic and non - academic decisions based on policy to the college Committee, Alumni Association, Parents, Students Union Members. The college committee formulates common working procedures and entrusts the implementation through departments. The department coordinator manages day to day activities of the department and keeps a track of co-curricular and extra-curricular activities in the College. Other units of the college like Sports, NSS, YRC, Library etc. have operational autonomy under the guidance of the various committees/clubs/associations and students are involved in various departments in the decision-making process.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Government Rani Durgawati College Wadrafnagar, which was established in 1989. From 1989 till now, there were many changes ups and downs in the college. At the time when the college was open, the number of students was very low and as of today our college is the highest no. of student's college in Balrampur District. Ever since its inception the our college has seen continuous growth in area of academics and infrastructural development.

The target of strategic planning and deployment for 2019 – 2023 mentioned here: -

- Bringing teaching learning process on par with NEP - 2020 (National Education Policy).
- Providing the best infrastructure facilities to students.
- Provide higher education opportunities, primarily to the lower class through the policy, education at their doors.
- Develop the overall personality of the students.
- Organize extra classes for the preparation of the competitive examination.
- Use of advance technology in the field of ICT in teaching, learning and evaluation.
- Promote to healthy atmosphere, corporate life and welfare of the students, teaching and non-teaching staff.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The organizational structure of college includes the Principal as Administrative Head of the Institution. The Directorate of Higher Education is the principal authority as it is a Government Institution and all the academic and administrative decisions are taken by the Principal. The college follows the guidelines and ordinances of its Affiliating University, Sant Gahira Guru University, Sarguja, Ambikapur and UGC, New Delhi. The staff council, Finance committee, Internal Compliance committee, Grievance Redressal committee and Internal Quality Assurance Cell (IQAC), help the Principal in managing academic and administrative responsibilities of the institution. To fulfill academic needs of the students every year guest faculty are appointed in the departments where sanctioned posts are vacant. A number of committees including SC/ST/OBC/Minority Cell, Scholarship committee, Anti-Ragging , Discipline committee and Grievance Redressal were formed on IQAC initiative for proper management of Administrative responsibilities. The college has an Internal Examination Committee that monitors regular conduction of internal examinations evaluation and related data management. The University Exam Cell is headed by The Principal as Senior Centre Superintendent and two permanent faculties as Centre superintendent for other two shift (morning/noon/evening). He is assisted by one office staff and supporting staff.

At its beginning of session the staff council meeting is held to discuss and inform academic calendar, syllabus, change in curriculum (if any), and methods of evaluation new introduction of teaching learning methods. The purchase committee deals with the budget estimates relating to the grants received/receivable from Department of Higher Education and income from fees collected, etc to undertake purchasing as per CG purchase rules and regular internal examination of the accounts.

Sports Committee, Admission Committees, , Anti sexual harassment Committee, Career Counseling, Anti- Ragging Committee, , Student Union Committee, NSS and Youth Red Cross undertake care of other auxiliary responsibilities. The whole set up is for the welfare of the students who can approach anyone and anytime for help.

The service rules for teachers and non-teaching staff are as per UGC and the State Government. Recruitment of teachers in college is made through Chhattisgarh Public Services Commission. Guest faculties are selected on the merit basis as per rules of UGC and Director of higher Education. Teachers are promoted as per UGC regulations through Directorate of Higher Education. The staffs submit their grievances, if any, to the Principal. The grievances of students are redressed through the Grievance Redressal Cell and the Principal.

File Description	Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The effective Welfare measure in place for the its teaching and non- teaching staff . The Various welfare scheme are as follows :-

- For updating the subject knowledge the teaching staff members are allowed to participate in the orientation program, refresher program and short term courses as when they need as given per the rules of UGC norms.
- child care leave.
- Maternity benefits as per govt. norms.
- Duty leave is given if applicable.
- **Allowances:** Dearness Allowance, House Rent Allowance, Washing Allowance (Only For Class IV), Dress allowance (Only For Class IV), Medical Allowance (Only for Class III & IV Optional), Medical Reimbursement, Festival Advances for Class III & IV Employees, Pension & Family Pension.
- **Leaves:** Casual Leave and special tribal area (13+7=20 Days), Half Pay Leave on Medical Ground (20 Days) Earn Leave including special tribal area earn leave (10+10 = 20 Days per year for Teaching staff and 30+10 = 40 days per year for non teaching staff), Maternity Leave (6 Months) Paternity Leave(15 Days), Study Leave (max 2 Years), Teacher Fellowship (for Teaching Staff) and Summer/Winter Vacation (for Teaching Staff).
- **Remuneration:** Honorarium for centre superintendent, Invigilation, evaluation, paper setting and as external examiner and supporting office staff have given as per university rules.
- **Salary:** The teaching staff and administration staff (Principal, Asst. Prof., and Librarian) receives salary from the CG State Government, according to the seventh pay scale of the University Grant

Commission. The Teaching staff can also avail Teacher Fellowship of UGC to pursue research and the CG State Government and the college authorities give them full support. The non-teaching is also receiving seventh pay scale and promotion benefits as per the CG State Government employees of the other departments. Pension and Family Pension schemes are there for the employees appointed before 2004 and Contributory Pension Scheme (CPS) are given for employees appointed after 2004. Anukampa Niyukti is given to a member of the family of an employee who dies in harness as per CG State Government Rules. Salary advances are given to the needy staff. Free uniforms / allowance are provided for Class IV employees.

- **General (Compulsory):-** General Provident Fund (GPF) , Group Insurance , Gratuity, Arrangement of personal loan from banks.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

Institutional data in prescribed format(Data template)

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 40

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	3	1	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institute has performance based appraisal system for the assessment of teaching and non-teaching staff. The appraisal reports are based on the annual performance of the employees on the basis of their academic and other extracurricular activities.

Performance appraisal system for teaching staff:-

1. In our college teaching staff is evaluated and performance is measured with the help of a daily diary, academic Diary, lesson plan, attendance sheet and the record will be checked every month by the principal.
2. The principal takes steps to improve the faculty on the basis of his review and evaluation.
3. The performance of the faculties evaluated based on professional contribution to academics performing invigilation duties, contribution to college administrative bodies such as college academic council , planning and development committee etc.

Performance appraisal system for Non-Teaching staff :-

1. A few strategies are observed in apprising non-teaching staff's performance this includes technical contribution of the individuals such as subject knowledge, awareness, productivity, quality etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

2. Non- Teaching staff like the librarian, office staff, support staff etc. are given any appraisal forms.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes, financial audit (Internal and External) is done in our college but not regularly. Financial audit of the government accounts and Janbhagidari account of the college is done from time to time. For audit of government accounts, correspondence is done by the college to the C.G. Government from time to time, after which further action is taken by the Accountant General's Office, Chhattisgarh Government. The financial audit of the Janbhagidari account of the college is done through a private chartered accountant.

The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. The institution did not come across with any major audit objection during the preceding years. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the management and chartered accountant. The internal audit is done by the local inquiry committee which inspects the performances of staff, students, facilities given to the staff and infrastructure.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Resource Generation Strategy:

Fees: Fee charge as per the university and govt norms from student of various grant. The major resource of funds are generated through admission fees collected during admission from funded as well as self financed courses.

Funding Agencies: The IQAC to explore funding schemes of various agencies like RUSA, CG GOVT. The college shall apply for various developmental schemes announced by these funding agencies. Committees such as NSS and Board of Students' Development shall apply for funds through various schemes of University.

Maintenance of Accounts: Examination Department shall maintain the statement of accounts of examination fee collected and expenditures. Separate accounts for funded course and developmental grants are maintained by the college.

Our resource mobilization policy and procedures are as follows:-

1. The college development committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.
2. The purchase committee take care that the fund is spent for the propose for which they have been allocated.
3. The time table committee looks after the proper utilization of the classrooms and laboratories.
4. The library committee takes care that the resources in library are utilized optimally.
5. To ensure the optimum utilization of resources, the principal issues direction.

File Description	Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Yes, IQAC has contributed significantly to institutionalize the quality assurance strategies and processes in the Institution. IQAC plays an important role relating to quality improvement amongst students and teachers. The IQAC motivates teaching and learning process. The following are the major focus areas of IQAC:

- 1.To set benchmarks and parameters for quality sustenance through various academic and Administrative activities of the institution after discussion in the staff meeting at the beginning of the session and analysis of the feedback from stakeholders.
- 2.To monitor the course designing, examination reforms and evaluation of students' performance.
- 3.To ensure maximum utilization of infrastructural facilities and the available ICT resources for course material and PPP have been developed by the teachers for effective learning.
- 4.To ensure proper implementation of the academic calendar.
- 5.To organize regular meetings of IQAC to discuss various measures related to quality enhancement.
- 6.To organize inter and intra institutional seminars, conferences and workshops.
- 7.To suggest for the extension and up gradation of Classrooms and Laboratories.
- 8.To promote automation of Library and its facilities.
- 9.To monitor Feedback from different stakeholders, its analysis and implementation of the suggestions given.
- 10.To review the Course/Programme Outcomes attainment periodically to improve COs and POs.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The IQAC continuously take steps to improve the quality of the teaching learning process.

1. The academic calendar advance, displayed and circulated in the college.
2. All newly admitted students have to compulsory attend the orientation program.

3. Preparation of course plan at the beginning of every session and students are apprised of the time table, program structure, syllabi of the course before main exam.
4. Feedback from students is also taken individually by teacher for the respective course.
5. The teaching learning process are reviewed and improvement implemented based on the IQAC recommendation.
6. The IQAC conducts periodically meeting with departments, Internal Examination Committee.
7. IQAC always encourage the use of ICT tools for effective teaching learning process.
8. The IQAC committee monitors and evaluates teaching learning process through academic audit.
9. The staff council meeting is held in the beginning to discuss the plan for the session.
10. A daily teaching diary of each faculties members, signed and presented every month to the principal for the approval.
11. Every effort is made by the college administration to ensure zero tolerance in the campus on gender sensitivity issues, ragging and indiscipline.
12. To balance academic, institute plans and organizes co-curricular & extracurricular activities in afternoon session to minimize the effect on studies.
13. The College is committed to provide a safe environment of educational experience for all the students by taking steps to address gender equity measures in the campus.
14. All the subject teachers (permanent and guest faculty) conduct the **result analysis** to discuss the performance, the syllabi, strategies for improvement in staff meetings the report has been put in IQAC meeting for analysis and recommendations.
15. The college conducts different audit like – Green Audit, Energy Audit, Academic and administrative audit as per the direction of the IQAC.

Incremental improvement in academic and administrative area during last five years-

- The overall college admission has increased in last five years similarly the results of outgoing students is almost more than 50%.
- The course is timely completed and doubt clearing sessions are organized.
- Greater use of ICT in the institution acquainted the modern technology.
- All the departments organized seminars , workshops , guest lectures and invited talks.
- Regular organization of carrier guidance program, lecture and study tour have motivated our students in positive direction and now more number of students are pursuing Higher Education.
- Grievances of staff and students are resolved properly and timely.
- The staff council is more active and it meets three to four times in a year.
- Infrastructure capacity of the institution is improving by purchasing audio system, projector, sports and Lab equipment.

File Description	Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

1. Safety and Security –The college building are surrounded by 6feet boundary wall for security. ID card with photo is compulsory for each student so that they can be identified from outsiders. No other person is allowed inside campus without proper entry in visitor’s registers & prior permission of principal. The sexual harassment/anti-ragging committee for gender issues has been framed to provide better safe guards. High resolution camera is installed through day and night in every college room on campus with distracting recordings. Every time an unwanted element is identified in these high resolution cameras. To ensure safety and security of Girls students' outsider are strictly prohibited in college campus. Our system ensures that female employee and all students are independently, can walk around the college and feel that they are safe in the college campus. Fire extinguisher has been installed in the college for the safety of the students and all the staff so that situations can be avoided in the college due to fire and any adverse circumstances.

1. Counseling- According to rule and regulation of UGC for resolution of grievances of students the college has constituted the following cells:

1. Sexual Harassment Redressal Cell
2. Grievance Redressal Cell

These committees comprise of 2 professors. These committees/cells are committed to ensure gender equality in the college. For solving their any problem, a separate box has been attached in front of principal office. The girl’s students can report their grievance against any form of discrimination, sexual assault to the Sexual Harassment Redressal. The cells serve the needs and concern of the women faculty, students and staff. Grievance Redressal Cell is another platform where the students (boys and girls) can redress their grievances.

1. Common Room- Spacious & Comfortable rooms for girls have been provided with adequate light, fan & other facilities by college. This common room is designed for students to read, relax and discussion among herself. College Common Room are known for their special utility.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Solid Waste Management:

To achieve a healthy and optimal environment in the college campus, we strictly accept by isolation by placing dry and wet containers on the entire campus. Material such as garbage fused bulb useless tube light collected from is collected from administration office in dustbins. Along with other biodegradable solid waste like lunch box, fruits peels and other waste generated in the college campus including wrappers, papers, old newspapers, general file, workshop scrap etc. are sent for manure preparation. Newspaper and practical records are sold to the amount is used for student related activities.

Liquid waste management: Water from rain was directly going to rain water harvesting unit installed in front side of college. The water from washing place is diverted to the plants.

Biomedical waste management - The safe and sustainable management of biomedical waste (BMW) is social and legal responsibility of all people supporting and financing health-care activities. Effective BMW management (BMWM) is mandatory for healthy humans and cleaner environment.

In our college incineration process is mostly preferred for biomedical waste management

E waste management: Electronic waste is created when an electronic product expires after having a useful life. Included in e-waste such as computer system, servers, compact disks, monitors, printer batteries etc. e-waste is disposed of through vendors. Cartages, Printers, and computer and other e-waste are first put in front of write-off committee and then disposed according to guidelines.

Waste recycling system: -Currently our college has no waste recycling system.

Hazardous chemicals and radioactive waste management:-

Yes, hazardous chemicals waste is disposed safely in our college. Separate dustbins has been provided for this, mainly in our college these materials are available in the chemistry lab where these materials are used safely but Chemicals that are going to be used in a process or experiment must be managed safely; however if they are not wastes then the information that follows does not apply. Keep in mind that just because a chemical is unused, doesn't necessarily mean it is not a waste.

For example:

1. Expired Materials: if a chemical bottle has an expiration date that has passed, and that chemical cannot be used when it's expired, then it is a waste.
2. Extraneous Materials: if the process or experiment for which a chemical is used is no longer practiced, and that chemical will not be used for another purpose, that chemical is a waste.

File Description	Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell / Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certificates of the awards received	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

(within 500 words).

Response:

The college provides an inclusive environment for all with tolerance towards regional, linguistic, communal social and variations. Sports and cultural programs organize from time to time by the college to promote harmony towards each other. Institute has code of ethics for students and also separate code of conduct for teacher and other employees which is followed by each of them irrespective of their culture, regional linguistic, communal, socioeconomic and other diversities. The college follows rules and regulations conducting by higher education government of Chhattisgarh which ensure reservation process for the students of those disadvantage communities. In our college we strive to provide a real environment for students and staff if open and honest discussion about differences between groups is allowed. Various types of sports and cultural events are organized by the college to promote goodwill towards each other. The college has different cells for redressal of grievances such as student redressal cell, woman's grievances cell which resolve all kind of grievances without considering any racial culture background. Every year a cultural program is organized in our college in which many students of the college participated. Programs of various ways are organized during the cultural program such as – folk dance, drama, solo dance, group dance, song, etc. Our college has an NSS unit and Student Organization through which the students have the opportunity to learn leadership skills. The college has an NSS unit through which various types of programs are organized. Various rallies are held, some of which are as follows – Rally against social evils, Rally for cleanliness and awareness of voting etc.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Constitution day (26th November) is celebrated every year in our college in which all students, officers and employees take an oath to uphold the dignity of the constitution. College organizes throughout the year to sensitize students and college staff about their constitutional obligations. On this day, the principal of the college is addressed to the students and the importance of the constitution is discussed by professor and through the principal of the college, all the students are also given the support to maintain the dignity of the constitution. The preamble of constitution is displayed in college campus so that staff and students can aware about the fundamentals right, Preamble fundamental duties etc. The college celebrate republic day on 26 January every year to remember the father of constitution and other members. On this day the national flag is hoisted, the constitution and its importance is highlighted by the principal and other staff of the college. Students get to know about their duties towards their nation and by our constitution every Indians information is obtained about the right received. Different types of the rights received. Different types of cultural programs are organized in the college on this day. Government Rani Durgawati college Wadrafnagar undertakes different initiative by organizing various activities to sensitizing students and

employees to the constitutional obligations. Our constitution provides for human dignity, equality, social justice, human right and freedom, rule of law, equity superiority of constitution in national life. Apart from celebration of republic day and independence day college also celebrate teacher's day, Voters Daye and other activity. College organize awareness program in the form of extension activity organized by fully functional cell and committee like NSS, Sports.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

In order to develop a sense of patriotism and devotion to the nation, various national festivals such as Independence day(15 August), Republic day(26 January) and Mahatma Gandhi Jayanti(02 October) are organized with pomp and flag hoisting by the principal and various cultural programs are participated by students. Various great persons have been contributing to making India the most successful democracy in the world and keeping ahead of the world's leading countries and to make Indian civilization and culture best in the world.

Our college is celebrated on different types of national and international days per year which is as follows:-

• INDEPENDENCE DAY	–	15.08.2019
• SADBHAVNA DIVAS	–	20.08.2019
• NATIONAL SPORTS DAY	–	29.08.2019
• TEACHERS DAY	–	05.09.2019
• HINDI DIWAS	–	14.09.2019
• N.S.S. DAY	–	24.09.2019
• GANDHI JAYANTI	–	02.10.2019
• RASTRIYA EKTA DIWAS	–	31.10.2019
• C.G. RAJYA STHAPANA DIWAS	-	01.11.2019
• CONSITITUTION DAY	–	26.11.2019
• WORLD AIDS DAY	–	01.12.2019
• NATIONAL YOUTH DAY	–	12.01.2020
• NATIONAL VOTERS DAY	–	25.01.2020
• REPUBLIC DAY	–	26.01-2020
• VASANT PANCHMI	–	30.01.2020
• NATIONAL SCIENCE DAY	–	28.02.2020
• ENVIROMENT DAY	–	05.06.2020
• INTERNATIONAL YOG DAY	-	21.06.2020

File Description	Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. Title of the Practice

Create Eco-friendly environment

2. Objective of the Practice

- To protect the environment.
- Creating awareness about environmental protection and cleanliness to students and society.
- To make college campus environment friendly.
- To conservation of natural resources.
- Disposed waste materials without damage to environment.

3. The Context

Our college is located in tribal and rural area due to which lack of awareness among the people and apathy towards environmental protection is seen, so we identified this problem and started working on this subject at a rapid pace.

4. The practice

In our college, several steps have been taken keeping environmental protection in mind, one of which is to create an ecofriendly environment. The sapling plantation program is conducted by the college in the second week of July. In this saplings are planted by college teachers and students. Every year, any 10 students studying in the college are adopted different plants and they are maintained till the student study in the college. Along with the plantation program, plant protection is also done in the college for which the college management, students and society cooperate. Our college has a program to spread awareness about environmental protection and sanitation, in which the NSS unit has a big role, the NSS unit has been formed in the college, which is directed by the principal in-charge and NSS program officer Shri Sudhir Kumar Singh does it. The NSS unit also organizes an awareness rally related to environmental protection, cleanliness program under Swachh Bhart Mission and a 7 –day camp in the surrounding areas. Soil pits have been constructed in the college for water conservation. Plastic is completely banned in the college, which plays an important role in making the college a green campus. The college has a Solid waste management system, since plastic is not used in the college, compost manure is made from the solid waste generated from the college, which can be used to fertilize tree/plants, in botanical garden and soil fertility to increase.

5. Evidence of Success

Due to the efforts made by us towards conservation of environment and cleanliness, our college has earned second place by participating in Mission Clean City based on cleanliness on behalf of Nagar Panchayat Wadrafnagar, which is a matter of great pride for us.

6. Problems Encountered and Resources Required

Since our college falls in an area which is backward area, due to this, here the awareness of environmental protection is very low for the people, therefore it was most important for us that people should be made aware of environmental protection and lack of funds and infrastructure for conservation of environment which was a big challenge for us.

2. Title of the Practice

Preparation of competitive exams

1. Objective of the Best Practices: -

This plan helps students with carrier guidance confidence building.

2. The Context: -

In our college after completing graduate exam, they face the problem carrier guidelines. With this in mind college start regular competitive exam preparation with motto of carrier guidance. In this college there is lack of hostel and other facilities and the college are situated in the ruler area in which most of the student belong to the middle class family which have economic problem and they come in college from long distance that's why they face many problems.

3. The Practice: -

The college start an competitive classes in 2018 which is free form fee for all regular student of our college. The main aim to start this class for all student so that they would stand on there lags and can be provided free and good education to all student belongs to poor category and build of better society.

4. Evidences of Success: -

The college student attends the classes regularly and they come to class on time and sit with courtesy in class. Some student of our college are selected in government job in Army & Anganwadi and Other Government and Non-Government jobs. Most of the student in our classes have gone to other cities to study Raipur, Bilaspur by competitive classes.

5. Problems encountered & Resources Requires: -

Most of the student comes from far and wide to study in college, so they cannot participate in class regularly. Some of students are not able to participate in this class due to lack of transport facilities and some of student are so poor that they cannot afford their own care fare. That's they could not Participate in class regularly.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college is committed to comprehensive change in the society by educating the college's youth, including economic progress. With keeping this in mind, the college has its own mission accordingly, we always try to enhance quality of education of rural area student. Our college have large number of students who belongs to rural area. The number of girls in our college is more than boys. They all are economically poor but not poor in knowledge and talent. They have much eagerness to learn more and more in our lives. The college provides holistic education that includes the emotional and relationship skill of the students which are conductive for the healthy full development of women. Value based National Education Policy

(NEP 1986) was one of the major goals set by the college but now college has started to work on a new education policy NEP-2020. Values education in college focuses on promoting the student's abilities approach, skills which reflect not only academic but also life beyond. College create various opportunities and conducive environment for the multi-faceted growth of the student. Our college staff motivate them to take part in state and national level sports as well as competition exam. Not only motivate them but college have also started a competition level class which is free form fees for all students. Initially the syllabus are distributed among the student related to competitive examination after which additional competitive classes are taken according to the syllabus every weak student are asked question in the middle of the class. After completion of each topic in the class, unit test is also taken to boost up their knowledge. After each test, analysis is done by every individual subject teacher. Most of students have selected in different competitive exam.

In order to encourage, the students, Prakash scholarship has also been started by Dr. Vinay Kant Mishra (former Assistant Professor Botany) of the college so that more and more students from the rural areas study in the college. The priority of college is to provide high quality education aimed at enhancing the required knowledge and skill. The library facility is also given to all students of our college, keeping in mind different book are issued to every student for increasing their knowledge without any fine this book is returned by students before the examination. After classes in the college, college students go to the library to study, along with the teachers, they are motivated to read various books in the library so that they can increase their knowledge through books in the library. Along with proper seating arrangement of all students, rules have also been made to maintain peace. All types of books related to various competitive examinations have been kept in the library of the college so that more and more children coming from rural areas can get the benefit of it. It revises our policies for students to pursue education for their excellence as well as the empowerment of ordinary students through quality education.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Additional information- The College has mobilized funds through the Janbhagidari Committee every year. This committee has helped allot development of the institution and betterment of students. This fund for improving support facilities, academic purpose, augmentation of infrastructure.

1. The student is selected for admission to the various program. Strictly on merit basis in accordance of the reservation policy of state government.
2. The committee sectioned fund for providing for cool and clean drinking water facility for staff and students.
3. The college maintenance and cleanliness and office work the committee passed fund to provision of part time computer operator and sweeper arrangement.
4. Scientific laboratory has been modernized.
5. IQAC is very much active planning and improvement of quality at all level

Concluding Remarks :

Govt. Rani Durgawati College is belong to tribal area of district – Balrampur. It is affiliated to Sant Gahira Guru University, Sarguja, Ambikapur(C.G.) and run by department of higher education of govt. of Chhattisgarh.

It is pertinent to know most of the students come from rural background. Our college has two faculties (Arts and Science) . The college distinguish itself from per institution by offering a student centric education to diverse student value including through co-curriculum and extra-curriculum activities. They are continuously motoring students for academic support promoting use of ICT as well as sport and extension activities. The students are well disciplined and hard working . The college administration committee to provide environmental friendly and peaceful atmosphere for learning.

- The institution function is accordance with the academic calendar.
- The entire faculties deployed in admission work, teaching and examinal work etc.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above</p>																				
1.3.2	<p>Average percentage of courses that include experiential learning through project work/field work/internship during last five years</p> <p>1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>46</td> <td>39</td> <td>18</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Edited based on clarification answer that HEI has only 1 fieldwork for B.A Geography students and regional documents provided.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	46	39	18	0	0	2019-20	2018-19	2017-18	2016-17	2015-16	1	1	1	0	0
2019-20	2018-19	2017-18	2016-17	2015-16																	
46	39	18	0	0																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
1	1	1	0	0																	
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <ol style="list-style-type: none"> 1) <i>Students</i> 2) <i>Teachers</i> 3) <i>Employers</i> 4) <i>Alumni</i> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: E. None of the above</p>																				
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p>																				

Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: E. Feedback not collected

2.1.1 **Average Enrolment percentage (Average of last five years)**2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1034	973	809	703	664

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
470	449	415	451	478

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1650	1650	1650	1650	1650

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
550	550	550	550	550

2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
989	818	785	660	632

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
319	319	319	319	319

Remark : Figures restricted to maximum number not exceeding EP 2.2. HEI input is students on roll.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification : 03

Answer after DVV Verification: 03

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	3	4	4

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	3	3	3

Remark : Edited based on 4 Ph.D. certificates excluding regional documents.

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
4	0	1	0	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	0	1

Remark : Edited based on excluding career related workshops and seminars. It was considered in other metrics. No captions for the reports, attendance sheet and photos.

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	1	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : ISSN nos provided not found listed in UGC CARE website.

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	02	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	0	0

Remark : Considered only awards for the institution.

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

06	03	0	0	0
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Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : No supporting documents for the activities listed in data template. Provided documents relate to other activities.

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
842	282	0	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Edited based on metric 3.3.3

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1.22	3.99	0.68	2.08	1.98

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0.23	3.99	0.68	2.08	1.73

Remark : Income & expenditure statement and stock register not provided. Undated and unsigned bills not considered.

4.2.4	<p>Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year</p> <p>4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 42 Answer after DVV Verification: 0</p> <p>Remark : DVV requested supporting documents for the claim, not provided</p>																				
5.1.4	<p>Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years</p> <p>5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years Answer before DVV Verification:</p> <table border="1" data-bbox="308 748 1046 882"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>78</td> <td>40</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 965 1046 1099"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>78</td> <td>40</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	78	40	0	0	0	2019-20	2018-19	2017-18	2016-17	2015-16	78	40	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16																	
78	40	0	0	0																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
78	40	0	0	0																	
5.2.2	<p>Average percentage of students progressing to higher education during the last five years</p> <p>5.2.2.1. Number of outgoing student progressing to higher education. Answer before DVV Verification : 28 Answer after DVV Verification: 26</p> <p>Remark : Copies of certificates and supporting documents considered.</p>																				
5.2.3	<p>Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)</p> <p>5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years Answer before DVV Verification:</p> <table border="1" data-bbox="308 1776 1046 1910"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>4</td> <td>2</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1989 1046 2080"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	0	4	2	1	0	2019-20	2018-19	2017-18	2016-17	2015-16					
2019-20	2018-19	2017-18	2016-17	2015-16																	
0	4	2	1	0																	
2019-20	2018-19	2017-18	2016-17	2015-16																	

0	4	2	1	0
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5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	4	2	2	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	4	2	1	0

6.2.3	<p>Implementation of e-governance in areas of operation</p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : Considered sl.no. 1 & 2 based on the screen shots</p>
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: D.1 of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above</p>

2.Extended Profile Deviations

ID	Extended Questions				
1.1	Number of courses offered by the Institution across all programs during the last five years				
	Answer before DVV Verification:				
	2019-20	2018-19	2017-18	2016-17	2015-16
	11	11	11	11	11
	Answer After DVV Verification:				
	2019-20	2018-19	2017-18	2016-17	2015-16
	57	57	57	57	57
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years				
	Answer before DVV Verification:				
	2019-20	2018-19	2017-18	2016-17	2015-16
	957	957	957	957	957
	Answer After DVV Verification:				
	2019-20	2018-19	2017-18	2016-17	2015-16
	319	319	319	319	319
3.1	Number of full time teachers year-wise during the last five years				
	Answer before DVV Verification:				
	2019-20	2018-19	2017-18	2016-17	2015-16
	03	03	07	05	05
	Answer After DVV Verification:				
	2019-20	2018-19	2017-18	2016-17	2015-16
	03	03	3	04	05
3.2	Number of sanctioned posts year-wise during last five years				
	Answer before DVV Verification:				
	2019-20	2018-19	2017-18	2016-17	2015-16
	30	30	30	30	30
	Answer After DVV Verification:				
	2019-20	2018-19	2017-18	2016-17	2015-16

	9	9	9	9	9
4.3	Number of Computers Answer before DVV Verification : 15 Answer after DVV Verification : 15				
4.4	Total number of computers in the campus for academic purpose Answer before DVV Verification : 8 Answer after DVV Verification : 8				

NAAC